Yearly Status Report - 2018-2019

Part A	

Data of the Institution

1. Name of the Institution	GOVT.COLLEGE RAJGARH -ALWAR
Name of the head of the Institution	Dr. Gyaneshwar Meena
Designation	Principal(in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	01464220043
Mobile no.	9413481919
Registered Email	principalgcrajgarh@ymail.com
Alternate Email	gcrajgarh@gmail.com
Address	Tehla Road Rajgarh Distt. Alwar
City/Town	Rajgarh
State/UT	Rajasthan
Pincode	301408

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr. F.S. Charan**
Phone no/Alternate Phone no.	**01464220043**
Mobile no.	**9461002269**
Registered Email	**principalgcrajgarh@ymail.com**
Alternate Email	**gcrajgarh@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://assessmentonline.naac.gov.in/public/index.php/postaccreditation/aqarparta

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.rrbmuniv.ac.in/upload/file/23-04-19ACADMIC-CALENDAR%20(1).pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**71.95**	**2006**	**21-May-2006**	**20-May-2011**
2	**B**	**2.04**	**2016**	**05-Nov-2016**	**04-Nov-2021**

6. Date of Establishment of IQAC	**01-Jul-2007**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
PLANTATION PROGRAM	**26-Jan-2019**	**170**

	1	
BLOOD DONATION CAMP	21-Jun-2019 1	230
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
nil	nil	nil	2019 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	**8**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Students were made aware of hygiene cleanliness and blood donation. Teaching and administrative staff conduction of students oriented activities like NSS, scout and social extension activities. Different types of information related to the environment were provided to students.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
girls hostel	A girls hostel was established in college in college premises which had all kinds of facilities of living and

	studying.
sanitation facilities	New hygienic toilets were built for both boys and girls
Drinking water facilities	Water coolers and R.O. purifiers were installed at various places in college premises.
plantation	Many plants were planted in the college garden a sports ground and college has started looking green and beautiful
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes
Date of Visit	05-Nov-2016
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	06-Mar-2019
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	A committee has been constituted by the college to provide information from time to time under the Right to Information Rules.1. Which is working continuously. 2. To create awareness among students through various types of information's, NSS and Scout are working continuously. 3. To provide information and assist students , Help desk committee has been constituted by the college.4. Parents teachers dialogue programmed is running on to create awareness among them

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Response : Curriculum development is a process of improving Curriculum. It is now seen as a cycle of development, implementation evaluation and revision of courses offered by college or university. It cannot be afford to be static. It is a continuous process of monitoring and checking evaluating and updating. The action plan regarding the effective delivery of curriculum is developed According to the rules laid down by the Commissionerate of college education Jaipur and Raj Rishi Bhartrihari Matsya University (R.R.B.M.U.) Alwar. The college has to follow the curriculum decided by the University. So, The Govt. College Rajgarh Alwar follows the curriculum designed by R.R.B.M. University, Alwar. At the beginning of every academic year, the college chalks out an academic calendar. The principal of the college sets the time table schedule of each subject for teaching which includes lecture hours. The head of the department conducts academic planning to plan and organize the schedule of lectures and distributes the syllabus among the faculty members of their departments. The faculty members are instructed by the head of departments to complete the syllabus within stipulated time. If for any reason, a faculty fails to finish his/her syllabus within the stipulated time, he/she is being asked to arrange extra classes for his/her subject. Number of classes taken by the in charge of the department and other lecturers every week is decided as per the norms set by the Commissioner ate of college education Jaipur. The Time Table Committee prepares an effective time table and allots classes to the faculty members. College provides its teachers are the traditional and modern facilities for effective delivery of the curriculum. College library is equipped with books which are accessible to the teachers and students, apart from the individual departmental. As per requirement, new books ordered with the concern of subject teachers and students. For implementation of curriculum teachers have included teaching methods such as presentation, assignments, webinars and seminars for effective teaching. The Board of Studies of R.R.B.M. University, Alwar prepares curriculum of the concern subjects. The college receives regular updates of circulars through letters and emails from the university regarding the changes or modifications in the curriculum. The principal informs the concerned teacher about changes in curriculum and gives them a copy of the same. The faculties receive all sorts of support from the university and college to understand the curriculum. Timely meetings are conducted and instructions are given for submission assignments and conducting monthly tests and all internal tests are well planned and excited before final examination. The college has provided Wi-Fi as well as LAN connection of Broadband to some departments on the campus. The college is furnished with smart classrooms, audio-video modes of teaching, LCD projectors apart from the traditional black and green boards to deliver lectures effectively. Seminars and other educational activities like class tests study tours, industry tours etc. are conducted by the college. It is ensured that while teaching, the teachers move from easy to difficult, familiar to unfamiliar and at

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
CDM	NIL	01/07/2018	180	EMPLOYABILITY	IGNOU
CCPD	NIL	01/07/2018	180	EMPLOYABILITY	IGNOU
CHR	NIL	01/07/2018	180	EMPLOYABILITY	IGNOU
PGDESD	NIL	01/07/2018	180	EMPLOYABILITY	IGNOU

CFN	NIL	01/07/2018	180	EMPLOYABILITY	IGNOU
BSW	NIL	01/07/2018	180	EMPLOYABILITY	VMOU
MSW	NIL	01/07/2018	180	EMPLOYABILITY	VMOU

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
PGDCA	nil	18/06/2018
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	ARTS	05/06/2018
BSW	IGNOU	20/06/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	180	50

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
GENDER, ADDED COURSES AND SUSTAINABILITY	10/10/2018	62
HUMAN VALUES AND PROFESSIONALETHICS	26/01/2019	110
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MA	EDUCATIONAL TOURS	50
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	No
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?

(maximum 500 words)

<table>
<tr><td>Feedback Obtained</td></tr>
<tr><td>Govt. College Rajgarh (Alwar) the feedback on curriculum and courses from different stakeholders such as the students and alumni. (Institution established Academic Council in order to ensure and analyze the academic excellence at Student level and faculty level). The college conducts the community Connect Program under the RACE Plan of the college, in which parents, teachers discourse meetings ae held time to time in the college. Parents and students participate in this program. The college also conducts Annual Alumni Meet in which suggestions and feedback is received from Alumni students.</td></tr>
</table>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MA	history	60	72	60
MA	pol science	60	85	60
MSc	chemistry	25	28	25
BSc	science	264	310	262
BCom	commerce	80	89	20
BA	arts	1500	1800	1500
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	4079	177	30	18	18

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
23	21	27	1	1	10
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Student mentoring system is working. For this, each faculty member is playing his role. 1. Problems of each student are solved by listening to their problems. 2. They are motivated by competitive examination and sports. 3. Students who cannot afford the fee, their fees are deposited given jointly by the faculty members. 4. Textbooks are also provided. 5. Intelligent students are motivated and also honoured at the annual function. 6.

Many important tasks done jointly by the students and faculty members such as cleaning playground, waste segregation of biodegradable and non-biodegrade able waste, plantation water, management. 7. Various students related problems are listen carefully and solved in the best way by the concerned teachers.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
4079	48	1:85

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
60	47	13	31	25

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nill	NIL	Nill	NIL

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MA	HISTORY	2018-19	22/05/2019	14/09/2019
MA	POL. SCIENCE	2018-19	18/06/2019	17/09/2019
MSc	CHEMISTRY	2018-19	04/06/2019	14/09/2019
BSc	SCIENCE	2018-19	22/04/2019	11/07/2019
BCom	COMMERCE	2018-19	05/04/2019	06/07/2019
BA	ARTS	2018-19	25/05/2019	19/07/2019

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

.) The departmental faculty as a body evaluates progress made by students as part of the continuous evaluation process. 2.) Formative and summative evaluation is being done such as internal examinations and assignments, project works which are given to the learners as per schedule and university calendar apart from end term examination. 3.) Diverse teaching strategies are used by teacher educators while delivering instruction in the classroom. They used computer based instructional materials and audio-visual devices. 4.) Students are admitted in the college on merit base from different socio-economic background. Their requirements with respect to academic is also differ. In order to overcome the difference during the first week of class Teaching, the faculty members analyze the difference carefully and, accordingly, special programs are planned such as computer proficiency enhancement classes and awareness program about ragging etc. 5.) Remedial classes are conducted beyond

working hours. These courses are not the part of their time table. Special coaching classes are conducted for the students who have secured less than 50 in the assessment tests. 6.) For the weak students special coaching classes are conducted by the subject experts in all the departments. 7.) University book banks facility for SC/ST Student. 8.) Extra coaching classes for slow learners are available in the college to improve their academic performance. Special coaching classes are arranged by the respective subject experts and class mentor offers additional guidance. Counselling is also carried out to motivate each of them. 9.) The field visits, on-site learning are arranged for the students. The students are taken on industrial visits by their departments. These visits help in experimental learning and enable the students to understand the societal problems and find solutions. 10.) The faculty member handling the subject can also adopt more creative and innovative means to access the students. The teachers hold group discussions, seminars and involve the students to present case studies to enable them understand the subject better. 11.) The faculty members enable the students to develop keen interests in subjects and perform well in doing assignments Presenting papers in seminars and working for projects. The results of examinations show the improvement in learning. 12.) Students' centric teaching along with computer assisted teaching makes learning enjoyable and easy for the students from all background. 13.) The teaching practices mentioned above give opportunities for students to develop their personal presentation skills, analytical skills and decision making skills using internet and latest software program. The college keeps a close watch on the regular and timely conduct of continuous evaluation methods.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Response: Govt. College Rajgarh is affiliated to the RRBMU ALWAR. The college conducts University examinations as per rule and regulations laid down by the University. At College level: To deal with the grievances for smooth conduction of examinations the Principal constitutes an examination committee of senior faculty members headed by a Vice-principal. The sub-committees are also constituted for the distribution of work among the seniors of members committee in the following manner. 1. Collection and arrangement of Question papers: As per the time -table issued by the University the committee deals and solves problem related to question papers with the consultation of competent officers. 2. Seating Arrangement: Committee is responsible for the collection of numerical returns of students appearing in the examination and to make and display their seating plan. The problems in this regard are solved by the members of this committee. 3. Invigilation Duties: Committee of two to three faculty members is responsible for the allotment and redressal of problems regarding invigilation duties. During heavy load of examinations the outside invigilators are arranged through district administration from Govt. Secondary Schools. 4. Infra-structure: Committee is responsible for smooth arrangement of electricity, drinking water, cleanliness and furniture for the students. 5. Administration: Examinations are conducted in three sessions (Morning, Noon and Afternoon), in every session there is Centre Superintendent, Additional Centre Superintendent and Assistant Centre Superintendent to Monitor and supervise the administrative grievances related with the examination. 6. Discipline: In every examination room there are two invigilators, one supervisor for two rooms and an internal flying squad to maintain discipline. 7. Sub-Centers: A large number of non-collegiate students appear in the examination at this center. The College administration with the permission of University authorities establishes sub-centers for the smooth conduction of examinations. At University level: The subject specific grievance of students pertaining to examinations are referred to the subject experts of the college, if they fall under the preview of college authority. Then, they are solved at college level. If the grievance does not fall under the preview of college then it is

forwarded to the University with active pursuance. At the University level, there is provision for re-evaluation of answer Books Students can see their answer books depositing the stipulated fee.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://drive.google.com/file/d/1D7TU3kQhKgs7sCu1BeE85VRlY6fqaQE2/view?usp=sharing

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
NILL	BA	ARTS	587	340	57.92
NILL	BCom	COMMERCE	22	18	81.11
NILL	BSc	SCIENCE MATH BIO	156	115	73.11
NILL	MSc	CHEMISTRY	15	12	80
NILL	MA	POL.SCIENCE	72	58	80.55
NILL	MA	HISTORY	72	58	80.55

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://drive.google.com/file/d/1IlfuEAfKdNyAcvnyr3k8Z0thzwapqUCk/view?usp=sharing

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	NIL	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nill	NIL

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nill

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Geography	1	1
National	Hindi	2	1
National	Political science	2	1
National	Business management	1	1
National	Botny	1	1
National	chemistry	1	1
National	math	1	1
National	Physics	3	1
National	ZOOLOGY	1	1
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
GEOGRAPHY	4
HINDI	6
[View File](#)	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
ALWAR KE SAIN CHARAN DAS	DR. DESHRAJ VERMA	PURVI RAJASTHAN KA ITIHAS	2018	24	0	30

HASAN KAHAN MEWATI EK SINGHAVLOKAN	DR. DESHRAJ VERMA	OR SANSKRITI VEER YOUDHA HASAN KAHAN MEWATI	2018	7	0	10

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	Nill	0	0	NIL

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	21	56	1	0
Presented papers	16	44	0	0

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
PLANTATION PROGRAM	NSS	25	308
BLOOD DONATION CAMP	NSS	29	320
NSS CAMP	NSS	25	324
INAUGURATION AND ORIENTATION PROGRAM	NSS	26	322
NATIONAL UNITY CAMP	NSS	164	336

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
ESSAY COMPETATION	NSS ALWAR	GOVT. COLLEGE ALWAR	2

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
WORLD AIDS DAYS	NSS GOVT COLLEGE RAJGARH	SKILL DEVELOPMENT	23	314
WORLD HUMAN RIGHTS DAY	NSS GOVT COLLEGE RAJGARH ALWAR	SKILL DEVELOPMENT	23	316
NATIONAL CONSUMER DAY	NSS GOVT COLLEGE RAJGARH ALWAR	SKILL DEVELOPMENT	25	324
NATIONAL EDUCATION DAY	NSS GOVT COLLEGE RAJGARH ALWAR	SKILL DEVELOPMENT	15	333
SURGICAL STRIKE DAY	NSS GOVT. COLLEGE RAJGARH ALWAR	SKILL DEVELOPMENT	28	327
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
STUDENTS PARENTS AWARNESS	30	BOYS FUND	1
INDIAN GEOLOGIST SURVEY AND EMPLOYMENT	25	BOYS FUND	1
PLANTATION AND ENVIRONMENT PROTECTION	28	BOYS FUND	1
GREATMAN AND RELEVANCE VIVEKANANDA, BALGANGADHARTILAK	32	BOYS FUND	1
LEGAL AWARENESS AND FIFTH HUMAN RIGHTS	35	BOYS FUND	1
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
CLEAN	PRTAP		20/08/2019	20/08/2019	50

INDIA	STADIUM	GOVT.COLLEGE RAJGARH ALWAR			

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
IGNOU	22/08/2018	DISTANCE LEARNING	200
VMOU	11/02/2019	DISTANCE LEARNING	760

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
310000	272000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Video Centre	Existing
Seminar Halls	Existing
Seminar halls with ICT facilities	Existing
Laboratories	Existing
Class rooms	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
NILL	Nill	NILL	2021

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	27436	405000	0	0	27436	405000
Reference Books	10765	211000	0	0	10765	211000
Others(specify)	28	6000	0	0	28	6000
Journals	9	2000	0	0	9	2000

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nill

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	15	1	15	15	1	5	0	6	0
Added	0	0	0	0	0	0	0	0	0
Total	15	1	15	15	1	5	0	6	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

2 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
0	0	0	0

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college ensures optimal allocation and utilization of the available financial recourses for maintenance and upkeep of different facilities by holding regular meeting of various committees constituted for this purpose and using the grants received by the college as per the requirements in the interest of students. Laboratory- Record of maintenance account is maintained by lab technicians and supervised by HODs of the concerned departments. Other measures to maintain laboratories as The calibration, repairing and maintenance of sophisticated lab equipment are done by the technicians of related owner enterprises Library- The requirement and list of books are taken from the concerned departments and HODs are also involved in the process. The finalized list of required books is duly approved and signed by the Principal. Suggestion box is installed inside the reading room to take users feedback. Their continuous feedback helps a lot in introducing new ideas regarding library enrichment. To ensure return of books, 'no dues' from the library is mandatory

for students before appearing in exam. The proper account of visitors (students and staff) on daily basis is maintained. Other issues such as weeding out of old titles, schedule of issue/ return of books etc. are chalked out /resolved by the library committee. Classrooms-The college has a building committee for maintenance and upkeep of infrastructure. At the departmental level, HoDs submit their requirements to the Principal regarding classroom furniture and other. The college development fund is utilized for maintenance and minor repair of furniture and other electrical equipment. With the help of the two full time sweepers cleanliness of class rooms is maintained. They are well equipped with modern tools of cleaning such as mops, gloves and vacuum cleaner. There are technicians, masons, plumbers, carpenters deputed by management who ensure the maintenance of classrooms and related infrastructure

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CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	SC/ST /CM	2642	13210000
Financial Support from Other Sources			
a) National	NILL	0	0
b)International	NILL	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
COMMUNITY BOOK BANK	22/11/2019	4500	NILL
INTERNATIONAL YOGA DAY	21/06/2018	105	NILL
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2018	YDC	235	235	235	70
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal

0		0		0	

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
NILL	0	0	NILL	0	0
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2018	3085	B.A.	ARTS	GOVT. COLLEGE RAJGARH (ALWAR)	B.A.
2018	32	BCOM	COMMERCE	GOVT. COLLEGE RAJGARH (ALWAR)	COMMERCE
2018	555	BSC.	SCIENCE	GOVT. COLLEGE RAJGARH (ALWAR)	SCIENCE
2018	33	MSC.	CHEMISTRY	GOVT. COLLEGE RAJGARH (ALWAR)	CHEMISTRY
2018	60	M.A.	HISTORY	GOVT. COLLEGE RAJGARH (ALWAR)	HISTORY
2018	75	M.A.	POLT. SCIENCE	GOVT. COLLEGE RAJGARH (ALWAR)	POLT. SCIENCE
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
CROSS COUNTRY	STATE LEVEL	124

| CHAMPIONSHIP | | | | | | |

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	ALL INDIAN CHA MPIONSHIP	National	1	1	NIL	NIL
2018	ATHLETICS CHAMPIONSH IP	National	14	14	NIL	NIL
2018	KHO-KHO CHAMPIIONS HIP	National	11	11	NIL	NIL
2018	CROSS COUNTRY CH AMPIONSHIP	National	6	6	NIL	NIL

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Elections for student union in college are held every year in the month of august. These elections are conducted for president, vice president, general secretary and joint secretary. Elected student union plays a dominant role in many activities related to fine arts, sports and other co-curricular activities of the department and the students. Student members of the associations also observe important days like National Festivals, Birth/Death Anniversaries of important leaders, International Women's Day, Farewell Party, Joy of giving Week, World Literacy Day, World AIDS Day, World Kidney Day etc. Being a part of the organizing team of the Blood Donation Camp held each year in the college premises along with the NSS Units of the college. The students union helps students in filling the exam from, during admission time and in other works.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The college Alumni Association conducted an Alumni meet in 11sep. 2018. Guidance to present students in academics and personal life Conducted value added course for students Assistance in placing the students. To share information with the former students about the developments in the college and to receive feedback to tune the college to the needs of the society. To solicit support for ventures in the college especially for scholarships, sponsorships, medals and foundations for the education of the marginalized. To collaborate with the college in organizing academic and cultural festivals, seminars, workshops and to be a part of the Board of Studies. To link the college with industries, centers of consultancy, research and placement and thus develop a brand for the college.

5.4.2 – No. of enrolled Alumni:

170

5.4.3 – Alumni contribution during the year (in Rupees) :

57000

5.4.4 – Meetings/activities organized by Alumni Association :

5

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Response: The govt. college rajgarh (Alwar) encapsulates its vision: to impart quality education for the holistic development of the students and attempts to inculcate traditional values of Indian culture and also provides equal opportunities for SC/ST/OBC students. Apart from imparting quality education at tertiary level, we engage the students in co-curricular and extra-curricular activities like NSS, Rovers, YDC and Cultural activities towards their holistic development. Institutional traditions and value orientations are absolutely compatible with the glorious traditions and value system of Indian Culture. IQAC designs the quality policy and college administration implements it. Planning to this effect is made by the development committee. The policy statements and action plans for the fulfilment of the mission of the college are executed by the principal, 06 heads of the Department and conveners of the various committees. Staff Council meetings and the meetings of various committees are the platforms for the interaction of the Principal with the faculty, towards the formulation of the action plans. In the framing of the institutional strategic plan, the recommendations and findings of the aforesaid meetings are incorporated. With the aim interacting with the students, the principal taken frequent rounds of the campus and visits individual departments also. Besides, the students can approach the principal during the working hours. The office bearers of duty elected students' union also interact with the college administration with regard to the issues and concerns pertaining to the students. Policy and planning are supported by the interest of the students to the administrations/Different HODS also discuss their respective departmental affairs with it. Being a Government Institution the organizational change can only be effected by the state government.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Faculty of this institution is actively engaged in pursuing preparation and publication of research papers, writing and editing books and participating in seminars, workshops, conferences, etc. Human resource Management Four units of the NSS, Scout and YDC engage the community through organizing rallies, camps, etc. on a number of issue related to health,

	education, gender, road safety, hygiene national integration and thus to create awareness in the society.
Teaching and Learning	The college utilizes the following innovative methods in teaching-learning process, whereas the quantum and extent of their usage are based on relevance, situation, appropriateness, activities and outcome. The smart classrooms, promotion of student seminar, competitions (poster, quiz, presentation of papers etc.), academic excursions, participation of teachers in training programs, quality improvement and enrichment of knowledge and exposure of the teachers and students. All these facilities and activities have been deployed in the College.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	Implemented SMS system for dissemination of information including regular notice to all students stakeholders.
Administration	The college staff uses the latest information technologies and tools for administrative purposes such as Smartphone, laptop and desktop and various software and apps. Whatsapp groups are made to provide useful information to students. They share the notes to students. It helps to provide the brief notice of any event to be happened on college. The college have Biometric attendance for teaching and non-teaching staff. The college campus id equipped with CCTV Cameras at very place of need.
Finance and Accounts	The college conducts regular audit of annual books of accounts. The administrative office keeps the all financial records separately as per the events and transactions made for. The administrative office maintains the Books of Accounts properly which helps in auditing procedure.
Student Admission and Support	The admission of students is done based on the norms laid down by the Raj Rishi Bharthari Matsya University and college education. Committees are formed by the principal to see all the work related to the admission. Under these committees comes the committee on Arts, commerce and Science. In-charge

	of these committees is also made. Who looks after the work related to the admission and keeps the document safe. All information related to admission is given on the college notice board, newspapers and web link.
Examination	The examination of students is done based on the norms laid down by the Raj Rishi Bharthari Matsya University and college education. Similarly, committees are formed by the principal to look into the tasks related to the exam. Who look after all the tasks related to the exam and keeps their documents safe. The time table related to the exam is put on the notice board. The information related to this is communicated to the students by web-link and message.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	DR.JAGPHOOL MEENA	NATIONAL	GOVT. GIRLS COLLEGE DHOLPUR	500
2019	DR. ANCHAL MEENA	INTERNATIONAL CONFERENCE	DELHI UNIVERSITY	1000
2019	DR.ARUN KUMAR	NATIONAL	GOVT. COLLEGE DHOLPUR	500
2019	DR. DESRAJ VERMA	NATIONAL CONFERENCE	SD GOVT. COLLEGE BEAWAR	1000
2019	DR. PRAKASH MEENA	NATIONAL CONFERENCE	GOVT. COLLEGE BHILWARA (RAJ.)	500
2019	DR. PRAKASH MEENA	INTERNATIONAL CONFERENCE	SHRI M.L.V.	1000
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nill	NILL	NILL	Nill	Nill	Nill	Nill
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
NILL	0	Nill	Nill	0
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
31	31	14	14

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
ORIENTATION PROGRAM, REFRESHER PROGRAM, MEDICAL FACILITY	SHORT TERM TRAINING PROGRAMME MEDICAL FACILITY	SCHOLARSHIP, KONYASHREE, YOUVASHREE, HALF FEE, HOSTEL

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Response: This Institution has two types of Audits. One is internal and another is external audit. Internal Audit is done by a committee constituted by the Principal of the Institution along with the audit by auditor of Commissionerate, higher education, Jaipur. This committee is responsible for physical verification and checking of bills. The Committee physically verifies all operations, regarding purchase of articles, entries made in stock register, other cash transactions and accounts procedure. External audit is made by the office of Auditor General, Govt. of India and Director, Finance and treasury Govt. of Rajasthan. For College Department Council's fund, audit is made by Chartered Accountant every year. The last audit was done in June, 2016. The Major audit objections are related to mistakes in compliance of accounts procedure and passing the bills. Some audit objections were removed immediately by correcting the procedure and other objections are in process of correction.
6.4.3

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Bhamasha	57000	girls hostel development
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External	Internal

	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Yes	IQAC
Administrative	Yes	THAKURIYA AND COMPANY	Yes	CA AUDIT

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. The Principal, Vice Principals, In charge of various Departments and Teaching Monitoring Committee ensure regular teaching in the College and also ensures the compliance of discipline in the campus. 2. Student attendance is compulsory. 3. At the end of each terminal test marks and attendance status are submitted to the office for further action. 4. Counseling and extra classes are conducted for slow learners and those who remained absent in classes due to valid reasons

6.5.3 – Development programmes for support staff (at least three)

1. Computer Training of the office staff so that they are able to handle the online admission and registration of students. 2. RACE programmer. 3. Use of PPT during lectures.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

FEEDBACK OF STUDENTS AND PARENTS. 2. CYCLE STAND FACILITY FOR STUDENTS. 3. ANY OTHER FACILITIES FOR GIRLS AND BOYS.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	Yes
d)NBA or any other quality audit	Yes

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
Nill	CONDUCT PARENTS TEACHER MEETING	27/02/2019	27/02/2019	27/02/2019	350

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
PLANTATION PROGRAM	08/08/2018	08/08/2018	150	210
INAUGURATION AND ORIENTATION PROGRAM	08/08/2019	08/08/2019	130	195

NSS CAMP	14/02/2019	20/02/2019	175	190
BLOOD DONATION CAMP	02/10/2018	02/10/2018	30	310
NATIONAL UNITY CAMP	31/10/2018	06/11/2019	130	240

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
WATER HARVESTING SYSTEM

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	25
Provision for lift	No	Nill
Ramp/Rails	Yes	25
Braille Software/facilities	No	Nill
Rest Rooms	Yes	25
Scribes for examination	No	Nill
Special skill development for differently abled students	No	25

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	13	13	Nill	27	13	13	8760

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
PROSPECTUS	18/06/2019	Nature beauty of Rajgarh in Alwar district which is situated in the lab of Aravali is in inexpressible. It has a historical background too. Here Govt. PG College Rajgarh is situated near the railway station. This college was established in July 1967. UG and PG courses are available in the streams

of Arts, Science and Commerce. Apart from curricular education, all faculty members of the college engage the students in co, curricular and extra, curricular activities to provide holistic education and their overall development such as Sports, Cultural Activities, NSS, Women Cell, Alumni Association, YDC, Rover scouting etc.

7.1.6 – Activities conducted for promotion of universal Values and Ethics			
Activity	Duration From	Duration To	Number of participants
PLANTATION PROGRAM	08/08/2018	08/08/2018	360
INAUGURATION AND ORIENTATION PROGRAM	08/08/2019	08/08/2019	325
NSS CAMP	14/02/2019	20/02/2019	365
BLOOD DONATION CAMP	02/10/2018	02/10/2018	340
NATIONAL UNITY CAMP	31/10/2018	31/10/2018	370

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Use of CFL in all offices and LED is encouraged to cut power consumption. Standard accessories and fittings are used to reduce water seepage or leakage. Plantation of medicinal plants and Botanical Garden in college campus. Green audit of the campus is done. Plastic freeze on.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. A water purifier cum cooler with a large capacity is being installed by grant from local Bhamasha fund so that the students can have safe and pure drinking water facility within their reach. 2. Air Classroom is constructed to make the students feel nature friendly atmosphere even in classroom situation. It can help them in learning in eco-friendly atmosphre.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://drive.google.com/file/d/1DfAoDPDdDWB8aOg6SdPdy9B5vmVmhH9U/view?usp=sharing

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

To promote holistic education by inculcating academic, social, economic and moral support to the students. To give equal opportunities to every sections of

students viz. SC/ST/OBC/PH and other economically deprived students. to provide quality higher education to students. To provide inclusive education for all. To cater to the social/economic/academic/ global needs of the students. To promote skill based knowledge and entrepreneurship qualities to the students. To nurture social awareness and responsibilities among students so that they become responsible citizens in the days ahead.

Provide the weblink of the institution
https://drive.google.com/file/d/1wiw8rmVPOY8wu6OEP9mwPPO3a2-4nItN/view?usp=sharing

8.Future Plans of Actions for Next Academic Year

Improving the learning process by implementing more modern teaching aids and proper up gradation of the library. Organizing State and National Level, International Level seminars, faculty development programme, projects, awareness seminars, quiz competitions and national level competitions in different departments To publish in-house journal of every department. Arranging educational tours for arts departments for enjoying learning.